



## Under Eight's Small Grant Scheme Application Form Ffurflen Gais Cynllun Grantiau Bach I Blant Dan Wyth

*Please Complete in black ink*

*Llenwch mewn inc du os gwelch yn dda*

### Q1/Cw1. Contact Details/ Manylion Cysylltu

Name of Organisation/ Enw'r Sefydliad:

Address (where your group meet)/Cyferiad (Lle y mae eich grŵp yn cwrdd):

Tel No./Rhif Ffôn:

Who owns the building?/ Pwy sydd yn biau'r adeilad?

Contact Name/Enw Cyswllt:

Contact Address (if different from above) / Cyferiad Cyswllt (os yn wahanol i'r uchod):

Contact Telephone (if different from above)/ Rhif Ffon (os wahanol i'r uchod):

**Q2/Cw2. What type of group are you? Pa fath o grŵp ydych chi?**

A Registered Charity/Elusen Gofrestredig

Waiting to be registered as a charity/Yn aros I gofrestru fel elusen

Registered Charity in England or Wales/Elusen Gofrestredig yng Nghymru a Lloegr

Exempt or excepted charity registered with the Inland Revenue in England or Wales/ Elusen wedi'i heithrio neu ei hesgusodi gyda Chyllid y Wlad yng Nghymru a Lloegr

Unregistered Group/ Grŵp heb ei gofrestru

Other please specify/ Arall (manylwch)

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**Q3/Cw3. When was your group set up?/Pryd cafodd eich grŵp ei sefydlu?**

Month/Mis

Year/Blwyddyn

**Q4/Cw4. How many people are involved in the running of your group? (please give numbers)/ Faint o bobl sydd yn helpu i redeg eich grŵp?**

Committee Members/Aelodau Pwyllgor

Paid Staff (full time)/Staff Cyflogedig (amser llawn)

Paid Staff (part time)/Staff Cyflogedig (rhan amser)

Volunteers/Gwirfoddolwyr

**Q5/Cw5.** There must be three or more Committee Members involved in running your group. Please name three key members and their positions (i.e. Chair, Secretary, Treasurer etc)/ Mae'n rhaid i dri neu fwy o Aelodau Pwyllgor fod yn helpu i redeg eich grŵp. Enwch dri o aelodau allweddol a'u swyddi (h.y. Cadeirydd, Ysgrifennydd, Trysorydd ayb)

a)

b)

c)

**Q6/Cw6.** Total amount of grant applied for (grants are normally made in the range of £100 - £600) / Cyfanswm y grant yr ydych yn ceisio amdano (Rhoddir grantiau fel arfer o fewn yr ystod £100-£600)

Please give a specific breakdown of how the money will be spent/Rhowch ddadansoddiad manwl o sut bydd yr arian yn cael ei wario	£	p/c

**Q7/Cw7.** Details of the project, please give details of the history of your group, its aims and objectives/Manylion y prosiect: Rhowch fanylion am hanes eich grŵp, ei nodau a'i amcanion ar gyfer y dyfodol

**Q8/Cw8.** Please give details of the Project, which your group proposes to undertake and how it will be of benefit to the Under Eight's/Rhowch fanylion am y cynllun y mae eich grŵp yn bwriadu ymgymryd ag ef, a sut bydd o les uniongyrchol i Blant Dan Wyth Oed

**Q9/Cw9.** Please state how many children will directly benefit from this grant/Dywedwch faint o blant fydd yn elw'n uniongyrchol oherwydd y grant yma

**Q10/Cw10.** Will the Project continue after the grant has been spent? YES/NO  
If no, please give details. **If yes, please explain how it will continue./**  
A fydd y Prosiect yn parhau wedi i'r arian gael ei wario? BYDD/NA  
BYDD, Os na bydd, rhowch fanylion

**Q11/Cw11.** Have you previously applied to this fund? If yes, when did you last apply?/ A ydych chi wedi ymgeisio am arain gan y gronfa hon o'r blaen? Os ydych, pryd y gwnaethoch chi ymgeisio o'r blaen?

**Q12/Cw12. Have you received grants from any other sources in the past - if so how much and when?/ A ydych chi wedi derbyn grantiau oddiwrth ffynonellau eraill yn y gorffennol - os felly, faint a phryd?**

**Q13/Cw13. Have you applied for funds from any other organisation?/ A ydych chi wedi ymgeisio am gyllid gan unrhyw sefydliad arall?**

Childcare Strategy Funding/ Cyllid Strategaeth Gofal Plant

Sure Start/Cychwyn Cadarn

Local Authority/Awdurdod Lleol

Health Authority/Awdurdod Iechyd

Trusts/Ymddiriedolaethau

Others/Eraill

If so how much have you requested/ Os felly, faint o arian 'rydych chi wedi gofyn amdano:

**Q14/Cw14. Please give details of fundraising activities you have organised or will be organising?/ Rhwch fanylion am y gweithgareddau codi arian yr ydych chi wedi'u trefnu neu y byddwch yn eu trefnu?**

**Q15/Cw15. Please give us your bank or building society details. PLEASE ENCLOSE A RECENT BANK STATEMENT/ Rhowch fanylion eich banc neu eich cymdeithas adeiladu:**

Group's/Organisation's account name  
Enw cyfrif y Grŵp/Sefydliad

Bank/Building Society Name  
Enw'r Banc/y Gymdeithas Adeiladu

Bank/Building Society Address  
Cyfeiriad y Banc/y Gymdeithas Adeiladu

Sort Code/ C de Didoli

Account Number/ Rhif y Cyfrif

**How many people have to sign cheques or withdrawals from this account? (we will only pay grants into an account which requires at least two people to sign cheques or withdrawals. These people should not be related)**

**Faint o bobl sy'n gorfod arwyddo sieciau neu rybuddion codi arian o'r cyfrif hwn? (Ni fyddwn yn talu grantiau lle y mynnir bod dau o bobl yn arwyddo pob seic a phob rybudd codi arian. Ni ddylai'r unigolion hyn fod yn perthyn i'w gilydd)**

Please list all the people who are allowed to sign cheques or make withdrawals on this account/ Rhestrwch yr holl bobl sydd a chaniatad i arwyddo sieciau neu godi arian o'r cyfrif hwn:

Name ..... Position .....  
Enw ..... Swydd .....

Name ..... Position .....  
Enw ..... Swydd .....

Name ..... Position .....  
Enw ..... Swydd .....

Name ..... Position .....  
Enw .....

**Q16/Cw16. Please list any regular expenses you have (e.g. room hire, staff, volunteers' expenses, stationery, etc. Add a page if necessary:**

<b>Item of expenditure</b>	<b>Amount per month</b>

**Q17/Cw16. Declaration/Datganiad:**

Signature  
Llofnod

Date  
Dyddiad

Position in Organisation  
Swydd yn y Sefydliad

The grant must be spent for the purpose for which it is intended, (otherwise, it may be subject to repayment in part or whole)/ Rhaid i'r grant gael ei wario i'r diben y'i bwriedid iddo (fel arall, mae'n bosibl y bydd yn rhaid ichi ad-dalu rhan ohono neu'r cyfan)

**Please return to/ Anfonwch y ffurflen hon yn ol, os gwelwch yn dda at:**

**Gaynor Richards- Director/Cyfarwyddwraig**

Neath Port Talbot Council for Voluntary Service  
Cyngor Gwasanaeth Gwirfoddol Castell Nedd Port Talbot  
Tŷ Margaret Thorne  
17-19 Alfred Street/17-19 Stryd Alfred  
Neath/Castell Nedd  
SA11 1EF

Tel/Ffon: 01639 631246  
Minicom: 01639 620772

Fax/Ffacs: 01639 643368  
E-mail/E-bost: [nptcvs@freenet.co.uk](mailto:nptcvs@freenet.co.uk)

## Criteria

Grants should be provided to help establish, expand or develop a daycare service. A daycare service can include a playgroup, parent and toddler group, day nursery, family centre, home visiting scheme, childminding support, self-help group, Toy Library, playbus.

The grant should be in the form of one-off minor capital or non-recurring revenue grants, e.g. for equipment, materials, toys, and play equipment that promote physical activity amongst the children and/or enhance their personal development, structural or conversion work, training/publications, pilot schemes, fees or other expenses. It should not be provided to fund training for qualifications or assessors for NVQ. If the grant is for rental costs, then a maximum of 26 sessions can be funded.

A maximum limit should be set for grants, which as a rule should not exceed £1000. Grants should normally be made in the range of £100 - £600. Grants must be spent within the same financial year as allocated.

For groups that have been established for less than twelve months, up to £600 can be applied for. For groups older than this, a maximum of £300 can be allocated. However, grants that exceed these amounts will be assessed on an individual basis.

In allocating grants, priority should be given to the needs of disadvantaged families including those families on a low income or unemployed, single-parent families, families with children who have special needs, ethnic minority families, and isolated parents or parents finding it difficult to cope. Membership to other resources should be taken into consideration when assessing the application, e.g, priority should be given to those who have membership to the Toy Library or the Resource Centre.

Grants will be allocated on a quarterly basis, i.e. in March, June, September and December.

A record will be kept of each grant made and groups will be required to produce a report on the project, how the money has been spent and how the grant has been a benefit to the group or the establishment of the new service. Groups must return their report form before they can be considered for another grant.

Although unregistered, a quality of service that compliments the 'Quality Plus Charter' is expected to be demonstrated. Groups pending registration will be considered on an individual basis.

Equipment purchased ultimately remains the property of the Welsh Assembly Government - if the group closes, the Children's Network must be informed as a refund of grant or return of equipment may be required.

You may only apply once in a financial year, but may reapply the following year.

For further information please contact us on 01639 631246